

This form must be completed for EACH student *ONCE* during their high school tenure.

Marquette Area Public Schools MAPS-Net Acceptable Use Policy HIGH SCHOOL STUDENTS

Purpose and Use of System

Marquette Area Public School District offers students and employees access to the district wide area network, electronic mail, and the Internet. This service called *MAPS-Net*, is provided to assist students and employees in carrying out the educational business of the Marquette Area Public School District, conducting research, and communicating with others in regard to school work. Along with this access to computers and to people all over the world comes the availability of materials that may not be considered appropriate. The District cannot prevent the possibility that users may discover inappropriate information while searching the Internet. Marquette Area Public Schools believes that the value of the information and interaction available on MAPS-Net supersedes the possibility of inappropriate usage.

MAPS uses internet filtering software which is designed to identify web sites that are inappropriate and to prohibit access to those sites on a grade-appropriate basis. However, no system is perfect. It is impossible to control access to all materials that are objectionable or inappropriate. In addition, an industrious user may be able to gain access to sites that are supposed to be filtered.

The primary purposes of MAPS-Net are to enhance the educational process and to provide administrative services for the District. Any other uses would be contingent upon available resources and non-interference with the educational process and administrative activities.

MAPS-Net Access

Access is a privilege, not a right. Users are responsible for appropriate behavior when using MAPS-Net and general school policies apply. Access to network services is offered to users who agree to act in a considerate and responsible manner. Every user of the network should be aware that the routine maintenance and monitoring of the network performance may lead to discovery that the user has violated the law or a district rule.

Responsibilities

Users will **NOT**:

- access, transmit, receive or distribute materials in violation of federal or state laws or regulations pertaining to copyrighted, threatening or obscene materials, including inappropriate sexually explicit materials;
- use MAPS-Net for commercial activities, product promotion, political lobbying, or illegal activities;
- break into/attempt to break into another computer and/or network;
- damage/attempt to damage hardware or files;
- send or forward chain letters;
- use software/hardware which would adversely affect network performance;
- maliciously attempt to harm or destroy data of another user or the Internet, including the uploading or creation of computer viruses;
- purchase goods and services via the internet for personal, non-educational use during work hours;
- vandalize, damage, or disable the property of another individual or organization;
- violate copyright or otherwise use the intellectual property of another individual or organization without permission.
- Repair or attempt to repair hardware and/or peripherals without authorization of the Technology Department.
- Install software without authorization of the Technology Department.

Network Etiquette

Users are expected to abide by the generally accepted rules of network etiquette. These include but are not limited to the following:

- assume that e-mail is NOT secure or confidential;
- check e-mail regularly and delete unwanted messages;

- respect other people's privacy regarding mail or files;
- Students are to only use their school address, phone number or e-mail address in communications unless otherwise instructed by the teacher;
- avoid use of sarcasm in electronic communications;
- do not use the network in such a way that it would disrupt the use of the network by other users.

District Liability

Marquette Area Public School District will take reasonable efforts to ensure that inappropriate use of the network doesn't occur. The District shall not be held responsible for the copyright or trademark compliance, legality, or decency of material accessed and/or stored without the District's knowledge on District computers by users through the network. The District will not be responsible for any inaccuracies in data, loss of data resulting from delays, non-deliveries, misdeliveries, or service interruptions, nor will the District be responsible for any financial obligations arising from unauthorized use of the system for the purchase of products or services.

System Security

Security on any computer system is a high priority, especially when the system involves many users. If you feel you can identify a security problem on the network access, you must notify a system administrator or e-mail (security@mapsnet.org).

You are prohibited from, without specific authorization:

- demonstrating the problem to other users;
- using another individual's account
- giving your password to any other individual
- attempting to log on to the system as another user; and
- attempting to log on to the system as a system administrator.

Policy Enforcement

Based upon the acceptable use guidelines outlined in this document, the system administrators will deem what is inappropriate use. Inappropriate behaviors discovered by the system administrators will be reported to the user's teacher/supervisor who will take appropriate disciplinary action. Any other reports of inappropriate behaviors, violations, or complaints will be routed to the user's teacher/supervisor for appropriate action per MAPS policy. Violations may result in a loss of network access and/or disciplinary action. In the event that inappropriate behavior results in a total loss of network access, the user has a right to due process. When applicable, law enforcement agencies may be involved.

AUP AGREEMENT

I certify that I have read the District's Acceptable Use Policy (AUP). I understand and agree to follow the above terms and conditions for use of the MAPS-Net. I understand that any violation of the District's AUP may result in the loss of access, disciplinary action, or may constitute a criminal offense.

Name of Student (please print): _____ Grade _____

Signature of Student

Date

As the parent or guardian of this student, I have read the District's Acceptable Use Policy (AUP). I understand that access to MAPS-Net is designed for educational purposes. I understand that my child's violation of the District's AUP may result in loss of access, disciplinary action or may constitute a criminal offense. I hereby give my permission for my child to access MAPS-Net. ***This agreement will remain in effect for grades 9-12.***

Name of Parent or Guardian (please print) _____

Signature of Parent or Guardian

Date

Phone Number