

**Marquette Area Public Schools
BOARD OF EDUCATION**
1201 W. Fair Avenue
Marquette, MI 49855
(906) 225-4200 - www.mapsnet.org

Regular Meeting
Monday, March 23, 2009, 6:00 p.m.
MSHS Library
1203 West Fair Avenue

MINUTES

- **Call to Order**

A regular meeting of the Marquette Area Public Schools Board of Education was held Monday, March 23, in the Library of the Marquette Senior High School. The meeting was called to order by Board President **Kellie Holmstrom** at 6:00 p.m.

- **Roll Call**

Members Present

Kellie A. Holmstrom DVM	President
Alan Hawker	Vice President
Mark Smith	Secretary-Treasurer
Scott Brogan	Trustee
Norman Gruber	Trustee
Tony Retaskie	Trustee
Laura Songer	Trustee

Student Board Representative Present

Alex Mallos

Central Administration Present

Jon Hartwig	Superintendent
Deborah Veiht	Assistant Superintendent
Tim Yeadon	Assistant Superintendent for Finance
Jackie Winkowski	Administrative Assistant / Recording Secretary

Others Present

Students, coaches, employees, parents, and other citizens (about 80 people), news media representatives, Superior Productions videographer

- **Approve Agenda**

A motion was made by Al Hawker and seconded by Tony Retaskie to approve the agenda with one addition under "Gifts and Bequests": Acceptance of donations from John Prince / JP Electric; All Phase Electric Supply; and Airgas. Motion carried, 7-0.

- **Approve Minutes of March 11, 2009, Special Meeting**

A motion was made by Tony Retaskie and seconded by Norm Gruber to approve the minutes of the March 11 special meeting as presented. Motion carried, 7-0.

- **Superintendent's Report**

Superintendent Jon Hartwig announced that this evening the following teams and their coaches (see attached rosters) were invited to the meeting to be honored for their achievements:

- State Championship MSHS Boys and Girls Ski Teams
- UP Championship MSHS Boys and Girls Swim and Dive Teams

Team members and coaches were introduced.

Recess for Reception – The meeting was recessed at 6:27 for a reception for the athletes and coaches.

Reconvene Meeting – **Dr. Holmstrom** reconvened the meeting at 6:44 p.m.

Approximately half the audience left the meeting at this point.

- **Comments from the Public (Agenda Items Only)**

None.

- **Approve Consent Agenda**

A motion was made by Norm Gruber and seconded by Scott Brogan to approve, as presented, the Consent Agenda, consisting of the following:

- Personnel Report (attached) dated March 16, 2009; and

- Financial Reports:

February 2009 Receipts and Disbursements

February 2009 Financial Reports

Motion carried, 7-0.

- **Board Committee Reports**

Executive Committee Meeting of March 6, 2009 – **Executive Committee Chair Kellie Holmstrom** reported on March 6 Board Executive Committee discussion items, all of which are detailed in the Committee meeting minutes. The committee addressed the following issues: Review of draft agendas for March 10 Planning and March 17 Performance Committee meetings; appointed student Board members; North Star K-5 update; long-term maintenance of student discipline records; Board policies 3112 and 4112 (on Board-Staff communications); planned Board member presence at school events; future agenda items; and a closed session to discuss negotiations. The committee presented no recommendations for whole Board action.

Planning Committee Special Meeting of March 3, 2009 – **Committee Chair Alan Hawker** reported on March 3 Board Planning Committee meeting discussion items, detailed in the committee meeting minutes. The committee addressed the following issues: Expenditure Reduction Strategy discussion / tour of Bothwell. The committee presented no recommendations for whole Board action.

Planning Committee Meeting of March 10, 2009 – **Committee Chair Alan Hawker** reported on March 10 Board Planning Committee meeting discussion items, all of which are detailed in the committee meeting minutes. Besides the items listed below on which Board action was recommended, the committee addressed the following issues: Science curriculum changes; MSHS Nordic ski team proposal; Expenditure Reduction Planning for 2009-10; Goal development proposal; Strategic Planning update / YMCA partnership program; possible Michigan Works funds for vocational training; future agenda topics.

Planning Committee (March 10) Action Items:

Award 2009-2010 Lawn Maintenance Bid – A motion was made by Al Hawker and seconded by Tony Retaskie to award, as presented (see attached), the 2009-2010 Lawn Maintenance Bid to Spodeck, the only bidder. Motion carried, 7-0.

Award Summer 2009 Roofing / Fascia Bids – A motion was made by Al Hawker and seconded by Tony Retaskie to award the Summer 2009 Roofing and Fascia Bid to Bell Roofing in the amount of \$259,030, including voluntary deductions recommended by Avrie Group Inc. Following discussion, the motion carried, 7-0.

Performance Committee Meeting of March 17, 2009 – Committee Chair Mark Smith reported on March 17 Board Performance Committee discussion items, all of which are detailed in the committee meeting minutes. Besides the items listed below on which Board action was recommended, the committee addressed the following issues: Athletic Facility Project change order; surcharge for Kaufman renovations; recommended revisions to Board Policies 1110, 1240, and 5460; Strategic Planning update; AdvantEdge Sports off-season training; 2nd semester enrollment / class size update; kindergarten registration numbers; and future agenda topics.

Action Items:

Consider Approval of Kaufman Auditorium Project Change Order – A motion was made by Mark Smith and seconded by Scott Brogan to approve Kaufman Auditorium Project Change Order #1 totaling \$20,127 (copy attached) as presented. Following discussion, the motion carried, 7-0.

First Reading of Board Policy 1240 Revision – A first reading of a proposed revision (see attached) to Board Policy 1240, Evaluation of the superintendent, was completed. Adoption will be considered at the April 20 Board meeting.

Performance Committee Special Meeting of March 18, 2009 – Mark Smith reported on March 18 Board Performance Committee meeting discussion items, detailed in the committee meeting minutes. The committee addressed the following: Expenditure Reduction Strategy discussion / tour of Bothwell. The committee presented no recommendations for whole Board action.

• **Unfinished Business**

A First Reading of the following NEOLA-Proposed New Policies was completed. The Board could consider adoption of the policies at the regular April 20 Board meeting.

- 8351 Security Breach of Confidential Databases;
- 5605 Suspension / Expulsion of Students with Disabilities;
- 2260.01 Section 504 / ADA Prohibition Against Discrimination Based on Disability.

A First Reading of the following NEOLA-Proposed Board Policy Revisions was completed. The Board could consider adoption of the revisions at the regular April 20 Board meeting.

- 0144.3 Conflict of Interest;
- 3121 / 4121 Criminal History Record Check;
- 3130 Assignment and Transfer;
- 3430.01 / 4430.01 FMLA;
- 3437.01 / 4437.01 Military Leave;
- 5114 Foreign and Foreign-Exchange Students;
- 5320 Immunization; and
- 8210 School Calendar.

- **New Business**

Consider Designation of Board Secretary-Treasurer – A motion was made by Scott Brogan and seconded by Norm Gruber to designate Mark Smith to represent MAPS at MARESA's April 15, 6 p.m., MARESA Budget Review Meeting. Following discussion, during which interest was expressed in receiving more detailed budget information from MARESA, the motion carried, 7-0.

- **Other Board Committee Reports**

Reports on recent meetings of the **MAPS Parent Advisory Council** and the **MAPS Education Foundation** were presented by **Mark Smith** and **Tony Retaskie**, respectively.

- **Gifts and Bequests**

On behalf of the Board, **Kellie Holmstrom** proclaimed acceptance of, and expressed appreciation for, the following donations for the MSHS Industrial Arts Department:

- Approximately \$4,500 in labor and materials from **John Prince of JP Electric**, who connected and installed NMU-donated combination tig-arc welders last fall.
- Approximately \$200 in materials from **All-Phase Electric Supply** to complete the project.
- Time from **Mark Johnson of Airgas** to inspect and start up the welders and ensure functionality and safety for students.

It was mentioned that MSHS staff and the Upper Peninsula Construction Council were instrumental in coordinating this effort.

- **Comments from the Public (General)**

Name / Topic

Mili Martiz-White, GIS parent, requested information on basis for proposal to restructure 5th grade to BMS and having a 54:2 student to teacher ratio at BMS. Has there been teacher / counselor input on this? BMS ventilation system was not designed for proposed change.

Matt Williams, GIS parent, appreciation to administration for investigating options to address budget shortfall; request for more details / research on proposal involving moving 5th grade to BMS.

Jim Bushey, citizen, suggested MAPS and the City combining services and expressed support for maintaining existing custodial workforce.

Jim Claffey, parent of four MAPS students, concern about ramifications for GIS to BMS plan; parents have alternatives and could remove their children from MAPS.

- **Board Members' Comments**

Board Members comments covered the following topics:

- Steps which will need to be taken after the next work session / timeline.
- Congratulations to outstanding athletic teams.
- Budget Reductions – the district is not receiving enough funding to operate its current program.
- There will need to be replacements for expenditure reduction proposals not enacted.
- Spotlight on the Arts, an excellent program, is set for March 31 at 7 p.m. in the MSHS Gym.
- Parents do have choices on where to educate their children.
- Parent meeting at Bothwell last Sunday with attendance of about 90.
- Value of parent input / perspectives.
- We must be realistic about the budget shortfall being faced; the Board should enact the changes which will have the least negative impact on education.

• **Board President’s Comments**

Kellie Holmstrom commented that:

- She completed her informal visits to all MAPS schools with a recent visit to MSHS.
- She wished to extend congratulations to the MSHS boys basketball team on their successes, as well as the championship ski and swim / dive teams.
- We are continuing to receive and study budget-related data; the district continues to lose students.

• **Announcements and Other Meetings:**

Spotlight on the Arts	MSHS Gym	March 31	7:00 p.m.
Board Executive Committee Meeting	Board Room	March 27	7:30 a.m.
Board Work Sessions on Expenditure Reduction Strategies:			
Board Work Session - evening	MARESA Rooms A & B	April 1	6:00 p.m.
Board Work Session - morning	MARESA Rooms A & B	April 2	8:00 a.m.
Board Work Session - afternoon	MARESA Rooms A & B	April 2	1:00 p.m.
Spring Break – No School for Students		April 6-13	
MARESA Budget Review Meeting	MARESA	April 15	6:00 p.m.
Board of Education Meeting, Regular	MSHS Library	April 20	6:00 p.m.
MAPS Parent Advisory Council	MSHS Library	April 21	6:30 p.m.

To be scheduled: April Board Planning and Performance Committee Meetings

NOTE: Regular Board meetings taking place at MSHS currently have delayed telecasts on Charter Communications Channel 8

• **Adjourn**

A motion was made by Al Hawker and seconded by Mark Smith to adjourn the meeting. Motion carried, 7-0; adjourned at 7:52 p.m.

Kellie A. Holmstrom
President

Mark Smith
Secretary-Treasurer

Jackie Winkowski
Admin. Assistant / Recording Secretary

Attachments:

- Ski &Swim / Dive Team Rosters
- Personnel Report
- Lawn Maintenance Bid
- Kaufman Project Change Order
- Policy 1240 Revision



MARQUETTE REDMEN & REDETTES



ALPINE SKIING 2008-2009

GIRLS

<u>Name</u>	<u>Grade</u>
Brittany Barber	12
Carlie Coccia	9
Kelsie Coccia	11
Kelsey Cook	11
Margaret Jameson	10
Chelsey Masich	11
Piper Mlsna	10
Molly Pietila	10
Haley Rooney	9
Sophie Rutkowski	12
Jenna Schneider	12

BOYS

<u>Name</u>	<u>Grade</u>
Kyle Boudreau	11
Cameron Chudy	10
Christian Ferrarini	10
Tucker Jameson	9
Andrew Mahaney	10
Dan Menze	12
Eddie Sanderson	11
Isaac Smith	12
Joe Vermeulen	10
Brennan Wade	10
Sam West	12
Max Winkler	12

HEAD COACH:	Christy Provost
ASST. COACH:	John Lawrence
VOL. ASST. COACH:	Jake Gervais
SCHOOL COLORS:	Red & White

HOME OF THE REDMEN & REDETTES



MARQUETTE

REDMEN & REDETTES



SWIM & DIVE 2008-2009

BOYS

<u>Name</u>	<u>Grade</u>
Bobby Antilla	12
Ben Brow	11
Dustin Cobb	9
Brad Cowan	11
Ethan DeRose	9
Alex Flannery	11
Caleb Fox	11
David Gilbert	9
Connor Greer	10
James Gwinn	11
Ben Harris	9
Eric Leinonen	11
Brandon Maher	9
Kelly McCommons	10
Nicholas Metcalf	9
Michael Morrison	11
Nicholas Palmer	10
Waino Pantti	9
Andrew Powell	11
Colton Rose	11
Joseph Short	12
Wesley Vear	11

GIRLS

<u>Name</u>	<u>Grade</u>
Ann Bengry	10
Alexandra Bott	9
Heather Cowan	12
Tessa Daugherty	9
Tara Dowling	10
Linnea Eiben	10
Gabriella Emerick	11
Ilsa Hoenke	9
Krystina Huuki	12
Kali Kisro	10
Devin Lavey	10
Laura Lukey	11
Lindsey Noble	12
Kelly Petrasky	12
Olivia Roo	12
Rhonda Rossway	10
Emma Roy	11
Eliza Short	9
Emily Stulz	11
Traci Taylor	12
Sarah Wallace	9

HEAD COACH: James Brooks

ASST. COACHES: Kathy Foulks & Gus Rydholm

VOLUNTEER COACH: Jenny Gallagher, Christine Hordos
& Justin Roy

SCHOOL COLORS: Red & White

HOME OF THE REDMEN & REDETTES

MEMORANDUM

TO: Jon Hartwig
FROM: Michelle Carne
DATE: March 16, 2009
RE: Personnel Report for the March 23, 2009 Board Meeting

The following personnel changes are to be reported to the Board of Education at its March 23, 2009 meeting. These recommendations are contingent upon the successful completion and return of all necessary employment paperwork including the criminal records check and fingerprints.

RESIGNATION – EXTRA DUTY

Matt Edgell has submitted a letter of resignation from the extra duty position of Varsity Assistant Football Coach effective immediately.

APPOINTMENT

Alex Gualdoni has been recommended as a part time **Teacher Assistant, VA**, effective February 24, 2009. Mr. Gualdoni previously served as a TA at GIS before leaving for military service. This position is vacant due to the resignation of Shanon Parnell.

Pamela Larsen has been recommended as a part time **Instructional Program Aide (Medical / Non-Special Education)**, SH, posting #2084, effective February 26, 2009. Previous experience includes serving as a MAPS sub aide since 2003 and as a home health aide. This is a new position.

Nancy Fletcher has been recommended for an additional run as **Bus Driver**, posting #2091, effective March 2, 2009. This position is vacant due to the movement of Dawn Glasgow.

APPOINTMENT – EXTRA DUTY

Dale Phillips has been recommended as the **Boys Assistant Track Coach**, HS, posting #2094, effective the 2008-09 season. Mr. Phillips has several years experience as a MAPS track and cross country coach. This position is vacant due to the resignation of Mike Angeli.

Andrea Lebert has been recommended as the volunteer **Girls Varsity Soccer Assistant Coach** effective for the 2008-09 season.

Matt Tebo has been recommended to continue as the volunteer **Girls Junior Varsity Soccer Assistant Coach** for the 2008-09 season.

LAYOFF

Rebecca Salmon, part time SK Instructional Program Aide, has been recommended for layoff effective February 16, 2009, following the end of the temporary assignment for which she was hired (posting #2055).

Winkowski, Jackie

From: Kurkowski, John
Sent: Monday, March 02, 2009 12:29 PM
To: Yeadon, Tim
Cc: Winkowski, Jackie
Subject: 2009 & 2010 Lawn Maintenance Bid
Attachments: 09 GROUNDS BID SYNOPSIS 030209.xls

Good afternoon, Tim:

Attached is the synopsis for the Summer 2009 & Summer 2010 lawn maintenance bid. You and I would agree that receiving more than one bid is always good. Having said that, MAPS received one bid this morning – From Spodeck, MAPS most recent lawn maintenance company.

In the past, MAPS has contracted with lawn maintenance companies in four areas (yellow on the attachment):

1. school building lawn mowing.
2. school building spring and fall clean-up.
3. private lot lawn mowing (the district has two).
4. athletic field lawn mowing.

The good side to this bid opening is that in two categories, numbers 1 & 2 above, Spodeck's prices came in lower than '07 & '08; the prices remained the same as '07 & '08 in categories 3 & 4 above. Having said that, my recommendation to the BOE planning committee, and ultimately the full BOE, is that we accept Spodeck's bid for Summers 2009 & 2010 lawn maintenance.

Let me know if you require any other information at this time,

John

JOHN K. KURKOWSKI

*DIRECTOR OF AUXILIARY SERVICES
MARQUETTE AREA PUBLIC SCHOOLS
MARQUETTE, MICHIGAN 49855
O=906.225.5773; C=906.360.4675
jkurkowski@mapsnet.org*

**2009 AND 2010 LAWN MAINTENANCE SEASON
 BID RESULTS: SPODECK ONLY BIDDER**

Tabulated on: Tu., 03/02/09

BASIC LAWN MOWING			PRUNING	VEGETATION	FERTILIZATION	SPRING CLEAN-UP	FALL CLEAN-UP	
cuts	mowing	extension						
cces	16	\$200.00	\$3,200.00	\$35/hr	\$3,000.00	\$2,640.00	\$300.00	\$250.00
skes	16	\$80.00	\$1,280.00	\$35/hr	\$2,500.00	\$1,980.00	\$325.00	\$250.00
shes	16	\$80.00	\$1,280.00	\$35/hr	\$2,500.00	\$1,625.00	\$200.00	\$175.00
vbes	16	\$55.00	\$880.00	\$35/hr	\$2,000.00	\$1,475.00	\$125.00	\$100.00
gvis	16	\$50.00	\$800.00	\$35/hr	\$1,600.00	\$1,230.00	\$175.00	\$150.00
bms	16	\$200.00	\$3,200.00	\$35/hr	\$2,500.00	\$2,640.00	\$205.00	\$175.00
mshs	16	\$110.00	\$1,760.00	\$35/hr	\$2,750.00	\$1,810.00	\$225.00	\$175.00
asbg	16	\$30.00	\$480.00	\$35/hr	\$1,200.00	\$980.00	\$75.00	\$75.00
total		\$805.00	\$12,880.00	\$35/hr	\$18,050.00	\$14,380.00	\$1,630.00	\$1,350.00

BASIC LAWN MOWING			PRUNING	VEGETATION	FERTILIZATION	SPRING CLEAN-UP	FALL CLEAN-UP	
cuts	mowing	extension						
v.l.#1	10	\$30.00	\$300.00					
v.l.#2	10	\$30.00	\$300.00					
total		\$60.00	\$600.00					

MSHS FIELD MAINTENANCE			TOP SOIL	SEEDING	AERATION	FERTILIZATION	CHALKING	
cuts	mowing	extension						
MFF	25	\$100.00	\$2,500.00	\$105/yd	\$500.00	\$150.00	\$1,980.00	\$35/hr
PF	25	\$100.00	\$2,500.00	\$105/yd	\$500.00	\$150.00	\$1,980.00	\$35/hr
PBF	25	\$100.00	\$2,500.00	\$105/yd	\$500.00	\$150.00	\$1,980.00	\$35/hr
total	25	\$300.00	\$7,500.00	\$105/yd	\$1,500.00	\$450.00	\$5,940.00	\$35/hr

MFF=MAIN FOOTBALL FIELD
 PFF=PRACTICE FOOTBALL FIELD
 PBF=PRACTICE BAND FIELD

*07-08 Actual
 \$28,256*



INTEGRATED DESIGNS, INC.

ARCHITECTS • ENGINEERS • CONSULTANTS

Kaubman Auditorium
(Rev'd 3/17/09)

CHANGE ORDER #1 ITEMIZED TABULATION - (3/16/09)

Item #1 (Marquette County Code Review required adding 18" vertical grab bars to Boy's Toilet Room G100 & Men's Toilet Room (B157)).....	\$ 150.00
Item #2 (Credit for omit scope of work required for demolition and installation of new floor access hatch door system for Check Room (B158)).....	\$ <937.00>
Item #3 (Existing door opening for new ADA Unisex Toilet Room was not wide enough to meet ADA compliance, cost associated for widening door opening).....	\$ 2033.00
Item #4 (Cost for providing toilet room accessories, soap dispensers, paper towel dispensers, toilet tissue dispensers, etc. These items were not included in the construction documents, as it was thought that they were covered under interior finishes previously selected prior to bid).....	\$ 1175.00
Item #5 (Associated work and cost for furring out perimeter walls and leveling floors in Toilet Rooms, etc. After contractor completed removing interior walls separating ticket booth areas from toilet room areas, it was found that that existing floors were at differing heights and not level, and that the walls in these areas were not "plumb" both in horizontal and vertical planes)	
a. Gypsum board bump-out walls constructed in lieu of toilet partition to help take out overall angle in wall, and aid with depth required to furr out walls.....	\$ 2300.00
b. Relocate existing vertical vent pipe and enclose in new wing walls (vent pipe not located where indicated on existing drawings).....	\$ 203.00
c. Furr out perimeter walls with metal furring channels and gypsum board as required providing flush level wall surface for tile installation.....	\$ 6353.00
d. Provide (2) black granite window sills to match countertop vanity.....	\$ 320.00
e. Remove existing wood trim at existing toilet room doors and build-out new wood trim to accommodate and receive new furred out wall system.....	\$ 1170.00
f. Provide floor leveling in toilet rooms.....	\$ 3292.00
Item #6 (Cost for moving 2 light switch boxes due to furring out walls).....	\$ 332.00
Item #7 (Cost for adding plumbing work required to install new 3/4" hot water line to ADA Unisex Toilet Room B160 & Women's Toilet Room B161, Note: total dollar amount includes credit for not installing urinal in Men's Toilet Room B157).....	\$ 1064.00
Item #8 (Cost of work associated with adding GFI receptacles in Men's/Women's Toilet Rooms).....	\$ 360.00
Item #9 (Cost for vinyl wall covering – discrepancy in specifications that wall covering was going to be provided by owner).....	\$ 790.00
Item #10 (Cost for removing existing urinal that is currently located within the toilet partition in Graveraet Toilet Room G100, patch wall area, etc).....	\$ 753.00
Item #11 (Contractor voluntary credit towards project cost overruns).....	\$ <2,550.00>
Subtotal.....	\$ 16,808.00
Bond (.0175).....	\$ 294.00
Contractor Overhead/Profit (18%).....	\$ 3,025.00
Total of all Items (Change Order #1).....	\$ 20,127.00

Marquette Area Public Schools
Bylaws & Policies

1240 - EVALUATION OF THE SUPERINTENDENT

The Board of Education believes it is essential that it evaluate the Superintendent's performance periodically in order to assist both the Board and the Superintendent in the proper discharge of their responsibilities and to enable the Board to provide the District with the best possible leadership.

The Board shall annually, no later than March 31st, evaluate the performance of the Superintendent. Such evaluation shall include an assessment of:

- A. the progress toward the educational goals of the District;
- B. the working relationship between the Board and the Superintendent;
- C. the Board's own effectiveness in providing direction to the Superintendent.

Such assessments will be based on defined quality expectations developed by the Board for each criteria being assessed.

The Board and the Superintendent, jointly, shall, at the outset of each evaluation, determine the method by which the evaluation shall be conducted. (See Policy 1110) Such method may include:

- A. the Superintendent's own self-analysis of the current status of the District;
- B. the active participation of each Board member;
- C. a compilation of assessments on a prepared standard form by individual Board members, which shall then be reviewed jointly by the Board and Superintendent;
- D. evaluation interviews between the Board and Superintendent during which no other business is discussed;
- E. ~~the Superintendent's assessment of Board efficiency and effectiveness.~~

As an outcome of the evaluation of the Superintendent's performance, the Board should be prepared to judge the advisability of retention of the Superintendent and be prepared better to:

- A. determine the Superintendent's salary;
- B. identify strengths and weaknesses in the operation of the District and determine means by which weaknesses can be reduced and strengths are maintained;
- C. establish specific objectives, the achievement of which will advance the District toward its goals;
- D. improve its own performance as the public body ultimately charged with the educational responsibility of this District.